

# 04 - PARENTAL INVOLVEMENT POLICY

## Let Us Play Scheme

(Play Scheme for children with profound  
and multiple learning difficulties)  
Registered Charity No 1072059

<b>Name of Unit/Premises/School</b>	<b>Let Us Play Scheme / St. Francis School</b>
<b>Date of Policy Issued/Review</b>	<b>15 May 2019</b>
<b>Name of Chairperson</b>	<b>Juliet Cheriton-Gerrard</b>
<b>Signature of Chairperson</b>	
<b>Management Committee Name</b>	<b>Matthew Lewis</b>
<b>Management Committee Signature</b>	

### POLICY STATEMENT

LUPS is a parent group. The play schemes are designed to fit the needs of our children. All parents are valued as working partners in the service provision. Their skills and knowledge are fundamental to the well being of the children.

### PARENTAL INVOLVEMENT

LUPS aims to continue to support parents at all times.

We will:

- Make new parents aware of the groups systems and policies.
- Encourage parents on an individual basis to play an active part in the management of the group.
- Encourage parents to share information about their child either formally or informally.
- Share information about the child's day in home/school book.
- Ensure that parents have the opportunities to contribute from their own skills, knowledge and interests to the activities of the group.
- Welcome the contributions of parents whatever form these may take.

- Ensure that all parents are fully informed about meetings.
- Make known to parents the systems for registering queries, complaints or suggestions.
- Have an open door policy where parents are made to feel welcome at all times. Encourage them to feel free to stay and talk over a coffee with each other or management staff.
- Encourage parents to feel able to ring LUPS management at any time to discuss their child or concerns.

## **ASSOCIATED POLICY'S**

- Equality & Diversity Policy
- Confidentiality Policy
- Admission Policy